

## Mandatory Disclosure

Mandatory Disclosure Updated on

AICTE Permanent Application ID		1-44491845184
12.1	<b>Name of the Institution</b>	Sri Balaji Society, Balaji College of Arts, Commerce and Science.
	Address	Survey No. 3/1 to 4, Aundh - Ravet Road, Dange Chowk, Tathawade, Pune 411033, Maharashtra (India)
	Telephone, Mobile	020-67084050
	Email ID	office@bcacspune.edu.in
12.2	<b>Name of the Society/Trust</b>	Sri Balaji Society
	Address	Survey No. 55/2-7, Tathawade, Off Mumbai - Bangalore Bypass, Pune – 411 033, Maharashtra, India.
	Telephone, Mobile	8069591888
	Email ID	office@sbup.edu.in
12.3	<b>Name of the Principal</b>	Dr. Satish Narendra Pawar
	Telephone, Mobile	9766347359
	Email ID	principal@bcacspune.edu.in
12.4	<b>Name of the Affiliating University</b>	Savitribai Phule Pune University, Pune
	<b>Address</b>	Ganeshkhind, Pune 411 007
12.5	<b>Governance</b>	
	<b>i) Organizational Chart</b>	<pre> graph TD     A[Chairperson] --&gt; B[Campus Director]     B --&gt; C[Principal]     C --&gt; D[Library]     C --&gt; E[Exam. Section]     C --&gt; F[Head of Department]     C --&gt; G[Office Superintendent]     F --&gt; H[Teaching Staff]     F --&gt; I[Non-Teaching Staff]     G --&gt; J[Administrative Staff]           </pre>

**ii) Grievance Redressal Mechanism for Students, Staff & Faculty**

**Composition of Inbuilt Mechanism for Social & Emotional Learning Committee – 2025–26**

1. To support personal well-being and academic performance
2. For the achievement of several SDG 4 targets
3. To face threats to peace
4. Overarching goal of the inception workshop
5. Specific objectives of the inception workshop
6. Expected outcomes.


**Sri Balaji Society's  
Balaji College of Arts, Commerce and Science**

**Student Grievance Redressal Mechanism**

BCACS is committed to providing a safe, supportive, and transparent academic environment for all students. The institution recognizes that student grievances, if addressed promptly and fairly, contribute significantly to student satisfaction, well-being, and institutional effectiveness. Accordingly, a structured Student Grievance Redressal Mechanism is in place to ensure that student concerns are heard, addressed, and resolved in a timely and impartial manner.

Under this mechanism, a student submits a written grievance application to the Professor-in-Charge. The Professor-in-Charge forwards the application to the Head of the Department, who constitutes a committee to examine and resolve the grievance.

In cases involving major or serious issues, the Head of the Department escalates the matter to the Principal. A meeting of the concerned committee members is then conducted under the chairmanship of the Principal. After due deliberation, the grievance is resolved, and the action taken is recorded on the application and properly documented for institutional records.

  
**PRINCIPAL**  
Sri Balaji Society's  
Balaji College of Arts, Commerce & Science  
Tathawade, Pune-411 033.





**vi) Establishment of Committee SC/ST**

Sr. No	Constitution	Member	Designation
1	Chairperson	Dr. Jayashree Nambiar	Assistant Professor
2	Teaching Faculties	Prof. Anil Aralika	Assistant Professor
		Dr. Nilesh Patil	Assistant Professor
		Dr. Anjum Khan	Assistant Professor
		Prof. Sonali Bhor	Assistant Professor
3	Non-Teaching staff	Mr. R. B. Bavane	Administrative staff
		Ms. Anita Gunda	Administrative staff
4	Student	Mr. Aditya Adagale	Student Representative
		Mr. Umesh Bhosale	Student Representative

**vii) Internal Quality Assurance Cell**

Sr. No	Constitution	Member
1	Chairman	Dr. Satish Pawar
2	Coordinator	Dr. Jayashree Nambiar
3	Teacher Representative	Dr. Nilesh Patil
		Dr. Revati Deshkar
		Ms. P. Sai Vijetha
4	Management Members	Mr. P. Paramanadhan
		Dr. Dimple Saini
		Dr. G. K. Shirude
5	Administrative Staff	Mr. R. B. Bavane
6	Nominee Local Society	Mr. Parag Shah

12.6

**Programmes**

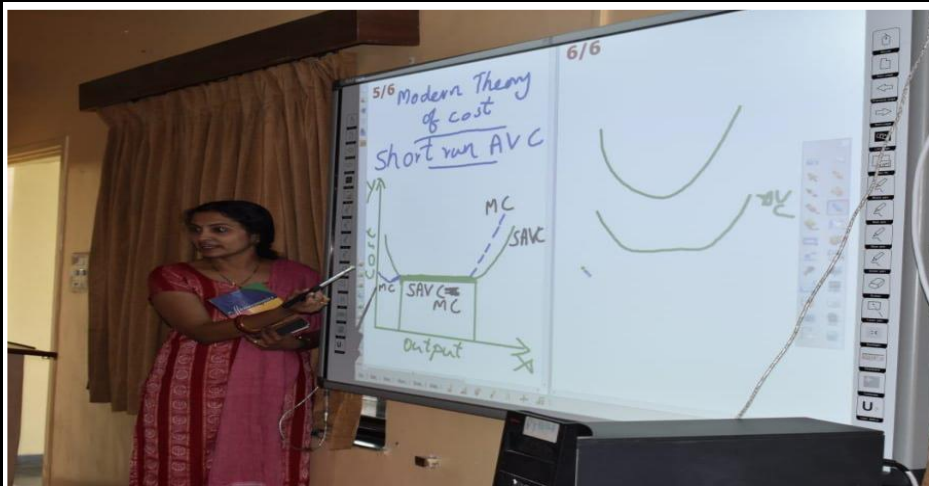
i) Name of the Programmes approved by AICTE	BBA (Bachelor of Business Administration)
ii) Course Level	Undergraduate
iii) No of Seats	80
iv) Duration of Course	3 Years
v) Status of the Accreditation	Accredited by NAAC with 'B' Grade (with 2015 CGPA)
vi) Accreditation Date	03/08/2021 for five years
vii) Fee (Approved by the state Government)	Rs- 66,400/- per year
viii) Admission Procedure	Centralized Admission Rounds (CAP) As per Notification published by Directorate of Technical Education, Maharashtra State.
ix) Admission Quota	Centralized Admissions =80 % & Inst. Level =20 %

12.7	<b>Faculty</b>				
	<b>Sr. No.</b>	<b>Name of the Faculty</b>	<b>Designation</b>	<b>Qualification</b>	<b>Experience in Yrs.</b>
	1	Dr. Satish N. Pawar	Principal	MSc, MMM, Ph.D.	29
	2	Dr. Jayasree Nambiar	Asst Professor	MA, M. Phil, Ph.D.	21
	3	Dr. Nilesh Patil	Asst Professor	BE, MMS, NET, Ph.D.	21
	4	Dr. Revati Deshkar	Asst. Professor	MCom, M. Phil, SET, Ph.D.	10
	5	Dr. Prachi Jain	Asst. Professor	BSc, B.Ed., M.Phil., MSc, (Maths) Ph.D.	12
	6	Dr. Arun Wankhade	Asst. Professor	BA, MA, BPED, MPED, Ph.D.	26
	7	Dr. Anjum Khan	Asst. Professor	MA, M. Phil, SET, Ph.D.	13
	8	Dr. Kirti Bothe	Asst. Professor	MCM, Ph.D.	10
	9	Mrs. Neha Shrivastav	Asst. Professor	BE, (E&TC.) SET, MBA	12
	10	Ms. P. Sai Vijetha	Asst. Professor	NET, MBA	7
	11	Mrs. Apeksha Agarwal	Asst. Professor	LLB, MCOM, C.S.	12
	12	Mrs. Sonali Bhor	Asst. Professor	MCOM, MBA, SET	11
	13	Mr. Anil Aralika	Asst. Professor	MA (Eco.) MBA (Pursuing), NET	11
	14	Mr. Vikas Jagtap	Asst. Professor	B.Ed., MCOM, MBA, SET	12
12.8	<b>Profile of the Director/Principal</b>				
	i) Name	Dr. Satish Narendra Pawar			
	ii) Date of Birth	08-10-1973			
	iii) Unipune ID	52197300608			
	iv) Education Qualifications	MSc, MMM, Ph.D.			
	v) Work Experience	27 Yrs			
	vi) Teaching/Research/Industry	27 Yrs			
	vii) Area of Specialization	Statistics & Management			
	viii) Course taught at UG/PG	UG/PG/Ph.D			
	ix) Research Guidance	500			
	x) No. of Paper Published International, National, Journals	National-70, International-40			
	xi) Master	Completed			
	xii) Ph.D	Completed			
	xiii) Patents (Field & Granted)	8			
	xiv) Research Publications	110			
	xv) No. of Books Published	6			

12.9	<b>Fee</b>	
	i) No. of Fee waivers granted with amount & name of students	Nil
	ii) No. of Scholarship offered by institution, duration and amount	Nil
12.10	<b>Admission</b>	
	i) No of seats sanctioned with the year of approval	80 (2025-2026)
	ii) No of Students admitted under various categories each year in the last three years.	General-30, SC-02, SEBC-1, SBC-1, OBC-01 TOTAL- 35
	iii) No of applications received during last year for admission under management quota and no of admitted	Nil
12.11	<b>Admission Procedure</b>	
	i) Test Agency/Authorities	State Common Entrance Test Cell
	ii) Test Cell URL	<a href="https://shorturl.at/80iUk">https://shorturl.at/80iUk</a>
	iii) Calendar of Admission	Centralized Admission Rounds (CAP) As per Notification published by Directorate of Technical Education, Maharashtra State.
	iv) Admission Quota	Centralized Admissions =80 % & Inst. Level =20 %
	v) Date of announcing final Result	Twice every year, End of semester declares the result, within 45 days from last date of examination.
	vi) Release of Admission List	Decided by CET CELL, Government of Maharashtra
	vii) Date of acceptance by the candidate	Decided by CET CELL, Government of Maharashtra
	viii) Last date to closing of admission & Starting the academic year.	Decided by CET CELL, Government of Maharashtra
	ix) The policy of refund of Fee, In case of withdrawal, shall be clearly notified	Decided by CET CELL, Government of Maharashtra



12.12 **Classroom/  
Tutorial Room**  
facilities- Digital classrooms



12.13 **Computer Lab for Students**



**Library  
Facilities**



Sr No	Book	Titles	Volumes
BBA	13564	1400	13564
B. Com	11772	1240	11772
Total	25336	2640	25336

12.14 **Auditorium/Seminar  
Halls/Amphi**





12.15 **Outdoor  
Sports  
Facilities**



12.16 **Barrier Free built  
Environment for Disabled  
and Elderly Persons**



12.17	<b>Medical &amp; Other Facilities at Hostel</b>	First Aid facility available at the campus. Tie up with Aditya Birla memorial hospital in case of emergency.
12.18	Academic Sessions	Academic sessions are conducted as per circular of Savitribai Phule Pune University.
	Examination System Year/Sem.	Semester
	Period of declaration of results	Twice every year, End of semester declares the result, within 45 days from last date of examination.
	Career Counselling	Yes. Career counselling by Placement cell & guest lecturers and Professionals.
	Medical Facilities	Yes. 24 Hrs. Ambulance & First aid facility in Institute.
	Student Insurance	Yes, as per SPPU Norms (Pro-Rata)
12.19	Students Activity Body	Student Council
	Cultural Activities	Yes
	Sports Activities	Yes
	Literary Activities	yes
	Industrial Visits /Tours	Industrial visits conducted regularly.
	Alumni Activities	Alumni Activities conducted regularly.